Three Rivers District Council

Closed Circuit Television Policy

August 2024



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Certificate of Agreement

The content of this Policy is hereby approved by Three Rivers District Council, the Three Rivers Community Safety Board, and the Three Rivers Community Safety Coordinating Group in respect of Three Rivers District Council Closed Circuit Television Systems. Compiled by Three Rivers District Council Community Safety Team in consultation with the above groups and Three Rivers Neighbourhood Policing Teams.

Signed for on behalf of Three Rivers District Council

Name: Kimberley Grout

Position Held: Associate Director of Corporate, Customer & Community

Dated: August 2024

Signed for on behalf of Three Rivers Community Safety Board

Name: Councillor Andrew Scarth

Position Held: Lead Member for Community Safety and Partnerships

Dated: August 2024

Signed for on behalf of Hertfordshire Constabulary

Name: Andrew Palfreyman

Position Held: Chief Inspector - Three Rivers

Dated: August 2024

This policy can be found on the Three Rivers Council Website at www.threerivers.gov.uk/cctv

1. Introduction

- 1.1 Three Rivers District Council operates two Closed Circuit Television (CCTV) systems:
- 1.1.1. CCTV cameras that are wholly owned, monitored, maintained, and operated by Three Rivers District Council (hereafter called TRDC CCTV System). The TRDC CCTV systems operate in Three Rivers House, Batchworth Depot (including refuse vehicle cameras), The Aquadrome and in our Temporary Accommodation in South Oxhey and Rickmansworth. These cameras are managed and maintained by Three Rivers District Council Property Services except for the cameras at the Temporary Accommodation which is maintained and managed by Watford Community Housing (WCH), on behalf of the Council.
- 1.1.2. CCTV cameras that are owned and managed by Three Rivers Community Safety Partnership (hereafter called the TRCSP CCTV System) but monitored and maintained under contract to Hertfordshire CCTV (hereafter called HCCTV).
- 1.2. The TRCSP camera system operates in locations throughout the district and is managed by the Three Rivers Community Safety team on behalf of the Community Safety Partnership.
- 1.3. Both CCTV Systems comprise of multiple cameras that are fully operational with pan, tilt and zoom facilities, whilst others are fixed cameras with motion triggered on-site recording.
- 1.4. For the purposes of this document, in relation to Data Protection and UK General Data Protection Regulations (GDPR), the 'owner' and the 'data controller' of all CCTV Systems is Three Rivers District Council.

2. Purpose and Scope

- 2.1. The purpose of this policy is to state the intention of Three Rivers District Council and the Three Rivers Community Safety Partnership, to manage, use and operate CCTV and to support the objectives of all CCTV Systems. This policy does not include the use of body worn cameras, the purpose and scope for the use of these can be found in Three Rivers District Council Lone Worker Policy nor does it include the CCTV system operating at Watersmeet, although the scope and purpose of this system can be found in the separate Watersmeet CCTV policy document, the policy will adhere to the requirements of the Codes of Practice laid out within this policy.
- 2.2. Three Rivers District Council and the Three Rivers Community Safety Partnership use CCTV for the following purposes:
 - To provide a safe and secure environment for residents, staff, and visitors
 - To prevent loss of or damage to public spaces, buildings, and/or assets
 - To assist in the detection, prevention and prosecution of Crime
 - To help reduce the fear of Crime.

In relation to refuse vehicle camera fitment, the primary purposes are –

- Safety: Cameras offer a panoramic view, ensuring no corner goes unseen
- Operational Efficiency: Cameras help streamline operations.
 Reversing in congested areas, navigating through tight spots, or ensuring accurate collections, truck cameras make the job significantly easier
- Legal Protection: Incidents on the road can sometimes lead to legal complications. Having recorded footage from truck cameras can provide an unbiased account, potentially safeguarding drivers and businesses from false claims
- 2.3. Compliance with this policy and with the arrangements that sit under it ensure that Three Rivers District Council use of CCTV is proportionate in response to identified problems and operates with due regard to the privacy of individuals.
- 2.4. The Council and the Three Rivers Community Safety Partnership recognises that it is their responsibility to ensure that the scheme should always comply with all relevant legislation to ensure its legality and legitimacy in a democratic society.
- 2.5. The policy provides guidance on the appropriate use of the CCTV systems and the legislation it complies with, including:
 - The Human Rights Act 1998 Article 8
 - Data Protection Act 2018
 - UK General Data Protection Regulations ("GDPR")
 - The Regulation of Investigatory Powers Act 2000
 - The Protection of Freedoms Act 2012
 - Surveillance Camera Code of Practice 2021
 - Criminal Procedure and Investigations Act 1996
- 2.6. The TRDC CCTV System and the TRCSP CCTV System shall be operated with respect for all individuals, recognising the individual right to be free from inhuman or degrading treatment and avoiding any form of discrimination based on Age, Disability, Gender Reassignment, Marriage or Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex or Sexual Orientation.

3. Objectives

- 3.1. The objectives of the CCTV Systems within this policy, which form the lawful basis for the processing of data, are:
 - To help reduce the fear of crime and antisocial behaviour.
 - To help detect and deter crime and antisocial behaviour.
 - To provide evidential material for court proceedings.
 - To aid in the overall management of public health and safety.
 - To enhance community safety, assist in developing the economic wellbeing of the Three Rivers District and to encourage greater use of the

- town centres, shopping areas, car parks and similar locations within the district.
- To assist the Council in their enforcement and regulatory functions within the district of Three Rivers; and
- To assist in traffic management.
- 3.2. Within this broad outline, Three Rivers District Council and the Three Rivers Community Safety Partnership will periodically review and publish specific key objectives based on local concerns in the Annual Community Safety Report.

4. Principles

- 4.1. The CCTV Systems will be operated in accordance with the principles and requirements of the Human Rights Act 1998.
- 4.2. The operation of the CCTV Systems will also recognise the need for formal authorisation of any covert 'directed surveillance' or crime-trend 'hotspot' surveillance, as required by the Regulation of Investigatory Powers Act 2000 and Police Policy. In these instances, the formal process outlined in the policy will be followed.
- 4.3. The CCTV Systems will be operated in accordance with the Data Protection Act 2018:
 - They will be operated fairly and within the law.
 - They will only be used for the purposes in which they are intended, and any other purpose which may be identified within the policy.
 - They will be operated with due regard to the principle that everyone has the right to respect for his or her private and family life and home.
 - Public interest will be recognised by ensuring the security and integrity of operational procedures.
- 4.4. Copyright and ownership of all material recorded by virtue of the CCTV Systems will remain with the Council as 'data controller'. Once an image or images has/have been disclosed to a partner such as the Police, the partner then becomes the Data Controller for the copy of that image(s). It is then the responsibility of that partner to comply with the Data Protection Act in relation to any further disclosures.
- 4.5. All persons operating the cameras must be trained and act with the utmost probity. Camera operators will be mindful of exercising prejudices, which may lead to complaints of the CCTV Systems being used for purposes other than those for which it is intended. The operators may be required to justify their interest in, or recording of, any individual or group of individuals or property.
- 4.6. Throughout this Policy it is intended, as far as reasonably possible, to balance the objectives of the CCTV Systems with the need to safeguard the rights of the individual. Three Rivers District Council as the 'owner' of both systems operates a complaints procedure (see 4.8) that ensures accountability for use of the CCTV Systems.

- 4.7. Cameras will not be used to investigate private residential property. Where the equipment permits, 'privacy zones' may be programmed into the system. These zones will ensure that the cameras do not survey the interior of any private residence. All contracted or directly employed staff of the Council, WCH, HCCTV and Hertfordshire Constabulary that have access to the CCTV Systems are contractually bound by regulations governing confidentiality and discipline.
- A member of the public wishing to register a complaint about any aspect 4.8. of the CCTV Systems may do so by using the Three Rivers District Council on-line portal Compliments and complaints | Three Rivers District Council
- 4.9. It is the responsibility of the Authorised Officers to ensure that every complaint is acknowledged within three working days and that a full response or progress report will be sent within ten working days.
- 4.10. Three Rivers District Council understands the need for transparency and clarifies the following points for Employees Only:
 - 1. All employees are entitled to request a list of where and when cameras are active and a rational around the monitoring and privacy zones in the area in which they work.
 - 2. This policy provides clear guidance around access to CCTV footage and for what purpose it can be obtained. Employees may follow this process to request footage.
 - 3. The TRDC CCTV system, although active 24 hours a day, is not monitored 24 hours a day. Footage from specific times and dates can be obtained if needed.
 - 4. The police have the right to request CCTV footage from any system in relation to a Criminal investigation, Employees should be made aware that Police have a process to follow to request footage and that no footage will be released to police or any other agency without the appropriate process being followed.
 - 5. All individuals, including employees have the right to register a complaint regarding CCTV and it's usage in the workplace. In this case the employees should refer to the grievance procedure¹.

5. **CCTV Codes of Practice**

The Council will adopt the following guiding principles in line with the 5.1. principles set out in the Surveillance Camera Code of Practice 2021:

- Use of a CCTV system must always be for a specified purpose which is in pursuit of a legitimate aim and necessary to meet an identified pressing need.
- The use of a CCTV system must take into account its effect on individuals and their privacy, with regular reviews to ensure its use remains justified.

¹ HR policies and procedures – Intranet (watford.gov.uk)

- There must be as much transparency in the use of a CCTV system as possible, including a published contact point for access to information and complaints.
- There must be clear responsibility and accountability for all CCTV system activities including images and information collected, held, and used.
- Clear rules, policies and procedures must be in place before a CCTV system is used, and these must be communicated to all who need to comply with them.
- No more images and information should be stored than that which is strictly required for the stated purpose of a CCTV system, and such images and information should be deleted once their purposes have been discharged.
- Access to retained images and information should be restricted and there
 must be clearly defined rules on who can gain access and for what
 purpose such access is granted; the disclosure of images and information
 should only take place when it is necessary for such a purpose or for law
 enforcement purposes.
- CCTV system operators should consider any approved operational, technical and competency standards relevant to a system and its purpose and work to meet and maintain those standards.
- CCTV system images and information should be subject to appropriate security measures to safeguard against unauthorised access and use.
- There should be effective review and audit mechanisms to ensure legal requirements, policies and standards are complied with in practice, and regular reports should be published.
- When the use of a CCTV system is in pursuit of a legitimate aim, and there is a pressing need for its use, it should then be used in the most effective way to support public safety and law enforcement with the aim of processing images and information of evidential value.
- Any information used to support a CCTV system which compares against a reference database for matching purposes should be accurate and kept up to date.

6. Location, Monitoring and Footage requests

Location

- 6.1. The areas covered by the CCTV systems to which this Policy refers are:
 - Public areas within Three Rivers District Council's administrative buildings.
 - Areas in the district such as Rickmansworth, South Oxhey, Abbots Langley, Mill End and Chorleywood, where cameras may be deployed, Council owned Temporary Accommodation in Bury Lane, Rickmansworth and Lincoln Drive, South Oxhey. Locations of the deployable cameras are published on the Three Rivers District Council website at www.threerivers.gov.uk.
- 6.2. Mobile cameras may be deployed to cover any area within the boundaries of Three Rivers District Council. In line with the 'Deployment Procedure' section of this Policy.

- 6.3. CCTV may be installed in a covert manner, if authorised. Some cameras may be enclosed within 'all weather domes,' for aesthetic or operational reasons. The presence of all cameras will be identified using appropriate signage that will be placed in the locality of the camera and at main entrance points to relevant areas.
- 6.4. The signs will indicate:
 - The presence of CCTV monitoring.
 - The 'owners' of the System.
 - The contact telephone number



Monitoring

- 6.5. To ensure compliance with the Information Commissioner's Data Sharing Code of Practice 2021 and to ensure that images recorded continue to be of appropriate evidential quality, the TRCSP CCTV System shall be maintained in accordance with the requirements of the Policy under a maintenance agreement. The maintenance agreement will provide for 'emergency' attendance on site by a specialist CCTV engineer to rectify any loss or severe degradation of image or camera control.
- 6.6. Faults identified, should be reported to and for the attention of the Community Safety Officer at antisocialbehaviour@threerivers.gov.uk. It will be the responsibility of the Community Safety Officer to report the concern to HCCTV in line with the maintenance agreement.
- 6.7. The responsibility for the monitoring and maintenance of the CCTV systems is as follows:

The TRCSP CCTV system is the responsibility of HCCTV who will:

- Monitor and control all the cameras.
- Store data received from the cameras for 25 days.
- Provide reactive monitoring.
- Dial into each mobile camera two times a day to check connectivity.
- Send an engineer within seven working days if a camera fault arises.

- 6.8. The TRDC CCTV system is the responsibility of TRDC Property Services who will:
 - Monitor and control the cameras.
 - Store the data.
 - Provide reactive monitoring.
 - Ensure that an engineer addresses a faulty camera within 7 days.
- 6.9. 'The Authorised Officer' is the designated person who holds responsibility for the overseeing of each CCTV system, all enquiries in relation to CCTV should be directed to the appropriate Authorised Officer as follows:
 - TRDC CCTV system Three Rivers District Council's Facilities Manager.
 - TRDC CCTV system Temporary Accommodation WCH Letting and Temporary Accommodation Manager, Three Rivers Council Housing Operations Manager or Housing Solutions Manager or a partner organisation.
 - TRCSP CCTV system Three Rivers District Council's Community Safety Officer.
- 6.10. The Authorised Officers (6.9) will be responsible for the implementation of this policy. It will be the role of the Authorised Officer to ensure that contracts for the monitoring/maintenance of any of the CCTV systems are adhered to.

Footage Requests

- 6.11. The CCTV Systems can record images from selected cameras in real-time, produce hard copies of recorded images, replay, or copy any pre-recorded data at their discretion and in accordance with the Policy. Only Authorised Officers or contractors can retrieve footage from the cameras as below:
 - For footage from TRDC CCTV system TRDC Facilities Manager
 - For footage from TRCSP CCTV system HCCTV staff
 - For footage from the TRDC CCTV Temporary Accommodation cameras
 WCH Lettings and Temporary Accommodation Manager, Three Rivers
 Council Housing Operations Manager or Housing Solutions Manager
- 6.12. Public access to the TRDC CCTV Systems will be prohibited except for lawful, proper, and sufficient reasons. Any person granted permission will always be accompanied by an Authorised Officer who will record the visit as follows: -
 - Date, time and duration of visit.
 - Authorised Officer accompanying the visitor or visitors.
 - Names and status of visitors; and
 - Purpose of visit
- 6.13. All visitors must sign the Visitors' Log, which incorporates a Declaration of Confidentiality. Any occurrence, which leads to comment during the visit, will also be the subject of record. No visits will take place or continue whilst a live incident is running.

6.14. Requests for public access to the TRCSP CCTV system can be accessed by visiting the Hertfordshire CCTV website https://www.hertfordshirecctv.co.uk/public-viewing-request-form/ If the request is in relation to an incident that has been reported to the Police, the member of public must contact the relevant Police force as no footage relating to a crime will be released to anyone other than the Police.

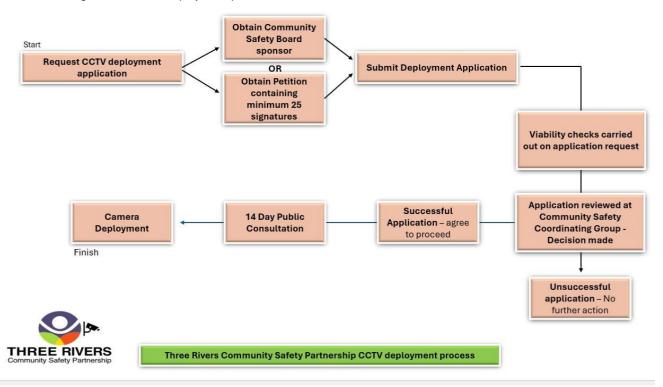
Operation of the System by the Police

- 6.15. Under some circumstances the Police may make a request to assume direction of the TRDC CCTV System to which this Policy applies. Any requests may be made by email to the Authorised Officer by a Police Officer not below the rank of Inspector.
- 6.16. Hertfordshire Constabulary can access the footage from the TRCSP CCTV System to which this Policy applies. An information sharing agreement will be maintained by the Community Safety Partnership for this purpose.

7. Deployment Procedure for Three Rivers Community Safety Partnership CCTV

7.1. The procedure laid out in the Policy is applicable to all, without exception, Staff, Contractors, Police, Councillors, and members of the public.

Diagram1 – CCTV Deployment process



Application Submission

- 7.2. Applications for the deployment of the TRCSP CCTV can be made by:
 - Any member of the Community Safety Partnership, with a Community Safety Board Member sponsor.

- Public petitions: validly submitted in accordance with the Council's petition scheme as set out within the constitution.²
- 7.3. All viable applications will be assessed at the Community Safety Coordinating Group (CSCG), with a majority decision for successful or unsuccessful.

Evidence to support application

7.4. Any application requires evidence to support the deployment of cameras. The public and/or Council Members are encouraged to report anti-social behaviour or issues within an area to either Hertfordshire Police on 101 or https://www.herts.police.uk/ or through the Three Rivers Community Safety Team online reporting form. This will help to create a record that can be used as evidence.

Process

- 7.5. All applications, once received, become the responsibility of the Council's Community Safety Officer who is responsible for checking that the application is viable in terms of a suitable place to deploy the camera too. The application is then passed to all members of the Community Safety Coordinating Group who make the final decision on redeployments.
- 7.6. The Coordinating Group will be responsible for assessing and prioritising applications for the deployment of CCTV cameras using the following points as guidance in reaching their decision:
 - The reason for the request.
 - If needed, is the application signed by a sponsor?
 - Have the requirements under current legislation been met?
 - Does the deployment require authorisation under RIPA and if so, has the appropriate authorisation been obtained?
 - Is the deployment of the CCTV scheme justified?
 - Is the deployment likely to achieve its objectives?
 - Can the success of these objectives be measured?
 - Is the equipment available?
 - Will the deployment clash with other deployments? If so, which is to be given priority?
 - Is there sufficient time to meet the request for the deployment of cameras?
- 7.7. The Community Safety Coordinating Group will provide a written response to all requests for the deployment of CCTV cameras, whether the application is successful or not. No camera will be deployed without authorisation from the Community Safety Coordinating Group unless it is an emergency request, which can be authorised by the Community Safety Coordinating Group Chairperson.
- 7.8. If successful, no cameras will be deployed without a 14-day public consultation, with any resident or business it is deemed may be affected

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² https://www.threerivers.gov.uk/services/your-council/council-constitution

by the camera, unless it is an emergency, at which time consultation letters will be sent out advising residents of the camera's arrival. This must be authorised by the Community Safety Coordinating Group Chairperson. Only then will the Community Safety Officer instruct HCCTV to arrange deployment of the CCTV camera.

Permissions

- 7.9. In the event of an operation being mounted under the Regulation of Investigatory Powers Act 2000 (governing covert surveillance by public bodies) it is essential that if the cameras are to be mounted on property not owned by Three Rivers District Council or other Community Safety partners that the owner/occupier of the premises is spoken to personally and gives their written consent. This consent should be kept for the duration of the cameras use in this location. It is vital the owner/occupier is made aware that any images obtained from the camera mounted on their premises may be used as evidence and that under the rules of disclosure the defendant may be able to deduce from where the observations were conducted and that there is a possibility that they may be named in court.
- 7.10. Three Rivers District Council, in agreement with Hertfordshire County Council, may use approved columns and posts owned by Hertfordshire County Council. The agreement gives Three Rivers Designated Contractor permission to deploy cameras to these columns without the need for additional permission.
- 7.11. Special care must be taken when deploying a camera onto a listed building. Authorisation for the deployment may need to be obtained from Three Rivers District Council's planning department.
- 7.12. The installation of the CCTV cameras will be conducted as per the service level agreement between Three Rivers District Council and Hertfordshire CCTV (HCCTV). HCCTV will provide the Community Safety Officer with a copy of their Health and Safety Policy and Safe Working Practices regarding the installation, removal, and replacement of cameras.

8. Data Protection and Retention

- 8.1. All personal data obtained by virtue of the CCTV Systems within this policy shall be processed as laid out in 4.3. 'Processing' means obtaining, recording, or holding the information or data or conducting any operation or set of operations on the information or data, including:
 - Organising, adapting, or altering the information or data.
 - Retrieving, consulting about, or using the information or data.
 - Disclosing the information or data by transmission, dissemination or otherwise making available; or
 - Aligning, combining, blocking, erasing, or destroying the information or data
- 8.2. Data will be stored securely in accordance with the requirements of the

Data Protection Act 2018 and additional, locally agreed procedures. The Council's Community Safety Officer is responsible for the storage and retention of all paperwork connected with the TRCSP CCTV scheme with the same responsibility being held by the Council's Facilities Manager for the TRDC CCTV scheme. All documentation will be retained for two years from the date of the application.

- 8.3. The operation of the CCTV Systems has been notified to the Office of the Information Commissioner in accordance with Data Protection Legislation and as stated in 1.4 the 'data controller' is Three Rivers District Council.
- 8.4. All data will be processed in accordance with the principles of the Data Protection Act 2018, which include in summary, but are not limited to, the following:
 - All personal data will be obtained and processed fairly and lawfully.
 - Personal data will be held only for the purposes specified.
 - Personal data will be used only for the purposes, and disclosed only to the people, shown within this Policy.
 - Only personal data, which is adequate, relevant, and not excessive in relation to the purpose for which the data is held, will be held.
 - Steps will be taken to ensure that personal data is accurate and where necessary, kept up to date.
 - Personal data will be held for no longer than is necessary.
 - Individuals will be allowed access to information held about them and, where appropriate, permitted to correct or erase it; and
 - Procedures will be implemented to put into place security measures to prevent unauthorised or accidental access to, alteration or disclosure of, or loss and destruction of information.

Request for information (Subject Access)

- 8.5. Any request from an individual for the disclosure of personal data, which they believe is recorded by virtue of any CCTV System will be directed in the first instance to the Data Protection and Resilience Manager at Three Rivers District Council enquiries@threerivers.gov.uk
- 8.6. The principles of Part 3, Chapter 3 of the Data Protection Act 2018 (Rights of the Data Subjects) shall be followed in respect of every request.
- 8.7. If the request cannot be complied without identifying another individual, permission from all parties must be obtained (in the context of the degree of privacy they could anticipate from being in that location at that time) in accordance with the requirements of the legislation. If permission cannot be obtained, footage not relating to that individual will be obscured.
- 8.8. Any person making a request must be able to prove his identity and provide sufficient information to enable the data to be located.
- 8.9. A copy of this Policy shall be published on the Councils' website and will be made available to anyone on request.

Exemptions to the Provision of Information

8.10. In considering a request made under the provisions of Part 3, Chapter 3 of the Data Protection Act 2018, reference may also be made to Schedule 2, Part 1 of the Act, which includes, but is not limited to, the following statement:

"Personal data held for the purposes of the prevention or detection of crime, or the apprehension or prosecution of offenders is exempt from the subject access provisions in any case to the extent to which the application of those provisions to the data would be likely to prejudice any of the matters mentioned in this subsection."

Criminal Procedures and Investigations Act 1996

8.11. The Criminal Procedures and Investigations Act 1996 introduced a statutory framework for the disclosure to defendants of material that the prosecution would not intend to use in the presentation of its own case. This material is known as 'unused material.' Disclosure of unused material under the provisions of this Act should not be confused with the obligations placed on the data controller by Part 3, Chapter 3 of the Data Protection Act 2018, known as subject access.

Declaration of Confidentiality

- 8.12. Every Authorised Officer with responsibility under the terms of this Policy, who has any involvement with the TRDC CCTV System to which it refers, will be required to sign a declaration of confidentiality. (See Appendix A)
- 8.13. Every individual with responsibility under the terms of this Policy, who has any involvement with the TRCSP CCTV System to which it refers, will adhere to the terms of the Community Safety Partnership Information Sharing Agreement. (See Appendix B)
- 8.14. Each individual having responsibility under the terms of this Policy, who has any involvement with the CCTV Systems to which it refers, will be subject to the Council's Code of Conduct.
- 8.15. The Authorised Officers will have primary responsibility for ensuring that there is no breach of security, and that this Policy is complied with. Any severe breach of conduct will be dealt with accordingly, including, if appropriate, by criminal proceedings.

9. Management and Review

- 9.1. The CCTV Systems will be evaluated periodically. Designated Three Rivers staff will be responsible for the review of TRDC CCTV, and the Three Rivers Community Safety Team will be responsible for reviewing the TRCSP CCTV. The evaluation will normally include the following:
 - An assessment of the incidents monitored by the System.
 - A review of the Policy.
 - A review of the continuing relevancy of the purposes of the System; and
 - Any other factors which have been identified.

- 9.2. The results of any evaluation will be used to review, develop, and make any alterations to the specified purpose and objectives of the scheme as well as the functioning, management, and operation of the System. The TRCSP CCTV review will be shared at the Community Safety Board and Community Safety Coordinating Group before any changes are made to the current scheme.
- 9.3. Any major changes to this Policy, i.e. changes that have a significant impact on the Policy or upon the operation of the CCTV Systems, will require approval at Three Rivers District Council Policy and Resources Committee and the Community Safety Partnership.
- 9.4. It has been agreed that minor changes, such as terminology, clarification, or administrative corrections with no significant impact, will be included in the Policy with agreement from the Associate Director for Corporate, Customer and Community who has delegated authority.

Glossary

TRDC	Three Rivers District Council
TRDC CCTV	Three Rivers District Council Closed Circuit Television
TRCSP	Three Rivers Community Safety Partnership
TRCSP CCTV	Three Rivers Community Partnership Closed Circuit
	Television
HCCTV	Hertfordshire Closed Circuit Television
HCC	Hertfordshire County Council
CSCG	Community Safety Partnership
CSB	Community Safety Board
RIPA	Regulation of Investigatory Powers Act

Appendix A



Appendix B



